



Holy Trinity Church, Thornhill

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"Something good is happening here!!"

MEETING OF THE ADVISORY BOARD

Tuesday, June 15, 2021 – **7:00pm**

<https://bit.ly/3aqXWfz>

By phone - call 647 558 0588 - Meeting ID: 857 2889 2548 - Passcode: 645352

AGENDA

| | Issue/Action |
|--|--|
| 1. Opening | (a) Opening Devotions – Leanda Kirwan (b) Identify devotion leader for next meeting – (September 21) (c) Approval of Agenda |
| 2. For Consent | (a) Review of Minutes (May 18, 2021) <ul style="list-style-type: none">• Confirmation• Matters Arising (b) Vestry Minutes |
| 3. Deputations & Correspondence | |
| 4 Items for Discussion | Letters to MP, Peter Kent and Minister of Indigenous Services, Marc Miller and Imam of the Mahdi Islamic Centre |
| 5. Reports & Discussion | (a) Churchwardens (b) Incumbent (c) Committees & Ministry Areas <ul style="list-style-type: none">• The ACW• Other |
| 6. Other Business | (a) (b) |
| 7. Closing | Adjournment & Closing Prayer |

OUR MISSION STATEMENT

We are a vibrant, welcoming, Christian community, flourishing in God's love through fellowship, outreach, worship and spiritual growth in an atmosphere of compassion and mutual respect.

**Holy Trinity Church
Advisory Board Minutes
Via Teleconference
May 18, 2021, 7:00 P.M.**

PRESENT: Edmund Bauman, Cassandra Culpepper, Nancy Cutler Rebecca Jones, Bonnie Kennedy, Leanda Kirwan, Pat Merchant, Robin Pacific, Delene Tang, Princewill Uzoukwu, Canon Stephen Fields

REGRETS: Jewell Coy, Cathy Walker-Pilgrim, Bro. Reginald Crenshaw (Lay Pastor) and Jean Glionna (ACW)

GUEST: Linda Robertson (representative for the ACW)

1. OPENING

(a) Opening Devotions

The meeting was called to order at 7:05 p.m. with prayer and devotional by Canon Stephen. Nancy welcomed all present and asked each member to introduce themselves.

(b) Opening Devotions

The prayer and devotion will be led by Leanda at the next Advisory Board meeting.

(c) Approval of Agenda

The Board reviewed the agenda and the following items were added:

- Items for Discussion; and
- Review of the minutes of the Vestry meeting.

On a motion duly moved, seconded and carried, the agenda of the meeting held on May 18, 2021 was approved, as amended.

2. MINUTES

(a) Confirmation

The Board reviewed the minutes of the Advisory Board meeting held on April 20, 2021.

On a motion duly moved, seconded and carried, the minutes of the meeting held on April 20, 2021 was confirmed, as presented.

(a) Matters Arising

There were no matters arising from the previous minutes.

3. DEPUTATIONS & CORRESPONDENCE

None

4. ITEMS FOR DISCUSSION

- **Assistance with Zoom Church:** Rebecca noted that assistance is needed with the preparation of the PowerPoint for service on Sundays as well as monitoring the Zoom participants and stated that a formal request will be made to the Wardens.
- **Advisory Board Information on the Website:** Rebecca noted that there was not a lot of information regarding the Advisory Board on the church's website. She suggested that the names of the Advisory Board members and the committees should be listed on the

church's website. Rebecca further suggested that the minutes of the Advisory Board meetings should be posted to the website. Pat Merchant noted her objection to having the names of the board members as well as the minutes of the Advisory Board meetings being posted on the church's website stating that having persons names listed could potentially pose a risk for fraudulent activity to the individuals.

A motion was moved and seconded to have the names of the Advisory Board and a copy of the minutes of the Advisory Board meetings posted on the church's website. After much discussion, the Board deferred the decision to the next board meeting.

5. REPORTS AND DISCUSSION

(a) Church Wardens' Report

Nancy gave a brief presentation of the Church Wardens' report and highlighted the following items:

- **Office Administrator:** The Wardens attended a meeting with Canon Stephen and Swan Li.
- **Workplan:** Nancy noted that the Wardens reviewed the Workplan and took note of the upcoming projects.
- **Unaudited Financial Statements:** Nancy gave a brief report of the unaudited financial statements for the period ending April 30, 2021. She noted that the revenue reflected a balance of \$37,006 and expenses recorded a balance of \$37,778 which resulted in a deficit under \$1,000. It was noted that HTC received \$5,855 in government grant for COVID grant.
- **Eva Rae:** The Eva Rae Committee was gearing up for the Spring, the committee was in receipt of 10 applications and will meet in a couple of weeks to review the applications.
- **Health & Wellness:** Nancy noted that both she and Yvonne were working on a couple of health and wellness presentations and were looking to reach out to the police to give a presentation on fraud.
- **Lawn maintenance:** It was noted that the lawn maintenance work continues.
- **Re-imagination Project:** Nancy noted that the re-imagination project continues. She noted that Br. Reginald was working on the information regarding training for race diversity.
- **Mid-year Report:** The Wardens were getting ready to prepare the mid-year report to the congregation which is due in June.

(b) Incumbent's Report

An update of Incumbent's Report was presented by Canon Stephen. The following items were highlighted:

- **St. Stephen's Maple:** Canon Stephen noted that he had received correspondence from the Rev'd Ian LaFleur requesting the following:
 - * HTC be a collaborative partner.
 - * Assistance with proposing a candidate to serve for one year on the Board of Management of St. Stephen's Maple.

The Board was asked to make a recommendation of persons for the proposed candidate to serve on the Board of Management of St. Stephen's Maple.

- **40th Anniversary:** Canon Stephen noted that he will be celebrating his 40th anniversary of his Ordination to the Office of Deacon on May 24th, and his 38th anniversary of his Ordination to the Sacred Priesthood.
- **Exchange of Pulpits:** Holy Trinity Church, Thornhill, and Holy Trinity Church, Barbados, were both established in 1830. The Rector of HTC, Barbados, accepted Canon Stephen's invitation to share in pulpit exchange on Trinity Sunday, May 30, 2021. Recorded sermons will be exchanged for the occasion.
- **Virtual Old Scholars' Visit:** Canon Stephen noted that the Alexandra Old Scholars' Association (Toronto) who have visited with HTC previously, will share in worship on Sunday, June 6, 2021.
- **Clergy Conference:** The 2021 Diocesan Clergy Conference will take place June 8-9 on Zoom. The conference theme is ***Leading in a Liminal Season***. The keynote speaker will be Susan Beaumont, a consultant, coach, author and spiritual director who is known for her work in leadership dynamics for large congregations.
- **Summer Holiday:** Canon Stephen noted that he will take his summer break commencing July 19 to August 16. Fr. Brian Youngward will be the supply priest and available for pastoral emergencies.

(b) Committees & Ministry Areas

- **Anglican Church Women:** No report was presented under this item.

6. OTHER BUSINESS

(a) Review of Minutes of the Vestry Meeting

The meeting was adjourned for 15 minutes to allow the board members to read the Vestry meeting minutes and resumed at 8:10 p.m. The Board reviewed the minutes of the Vestry meeting held on February 28, 2021 and April 18, 2021. Canon Stephen asked that any corrections be emailed to Nancy or himself.

ACTION – Rebecca is to forward the amendments to the minutes of the Vestry meeting to Canon Stephen.

(b) Advisory Board Meetings

Canon Stephen noted that the Advisory Board's last meeting will be held in June prior to the Summer break and will reconvene in September.

There was no further other business.

7. CLOSING

There being no further business of the Advisory Board to transact; the meeting was closed at 8:24 p.m. with the Grace.

Next Meeting

Tuesday, September 21 at 7:00 p.m.

<https://bit.ly/3aqXWfz>

By phone - call 647 558 0588 - Meeting ID: 857 2889 2548 - Passcode: 645352

Meetings for the Rest of the Term

October 19, 2021

January 18, 2022

November 16, 2021

February 15, 2022 (if needed)

Vestry, February 27, 2022

MINUTES OF THE ANNUAL VESTRY MEETING

FEBRUARY 28, 2021

The Meeting was held using ZOOM because of the “lockdown” imposed because of the COVID-19 outbreak. Only 4 parishioners were in the auditorium. Edward Carter, Peter Paterson, Brother Reginald Crenshaw and Canon Stephen Fields. The Reverend Canon Stephen Fields chaired the meeting. 75 persons registered to attend via ZOOM. There were 67 members present on zoom.

1. Opening Prayer: Canon Stephen

The meeting opened at 10:34am with a welcome and prayer.

The parishioners were informed that the session was being recorded.

2. Appointment of Vestry Clerk

On a motion by Pat Merchant and seconded by Maurice Corbett, Sharon McNelles was appointed as Vestry Clerk.

3. Agenda

Nancy Cutler informed the meeting that the 2020 Audited Statements were not ready for the meeting. Canon Stephen and the Wardens informed the Diocesan Bishop and discussed the options with him. He approved the decision that rest of the business of Vestry should be addressed and that Vestry be reconvened at a later date to receive the statements when they were ready for presentation.

On a motion by Linda Robertson and seconded by Ron Tolhurst, the Agenda was approved.

4. Adoption of Minutes

4.1 Annual Vestry Meeting: February 23, 2020 - Motion by Pat Johnson and seconded by Danielle Terbenche. No errors or omissions. CARRIED

4.2 Special Vestry (Endowment Fund): October 13, 2020 - Motion by Marlee Tolhurst and seconded by Pat Burton. No errors or omissions. CARRIED.

5. Presentation & Reception of Reports

5.1 Motion by Robin Pacific and seconded by Dianne Rimmer. There was no discussion of these reports. CARRIED

5:2 On a motion by Edward Carter and seconded by Dianne Rimmer, the presentation of the 2020 Financial Statements was deferred and received by vestry on a date to be determined. CARRIED

6. Looking to the Future

6.1 **Presentation of the Budgets** by Edward Carter

i. Operating Budget:

The property income has been severely impacted by COVID-19. The CERB for wage subsidy from the Federal government and the Jubilee from the Diocese were a great help. The financial statements will show a surplus of about \$70K

The projected income for 2021 was estimated at \$443,580 with a projected expenditure of \$510,000. The deficit will be funded by the 2020 surplus and the General Ministry Fund.

On a motion by Edward Carter and seconded Nancy Cutler, Vestry approved the 2021 Operating Budget as recommended by the Wardens for our ministry.

ii. Capital Expenditure Budget: The projected capital expenditure for 2021, estimated at \$24,450, will be funded from the Capital Reserve.

On a motion by Edward Carter and seconded by Ron Tolhurst, Vestry approved the 2021 Capital Expenditure Budget

Canon Stephen thanked the Wardens, the Finance Committee and Property Committee for all their work during the past year

6:2 Social Justice: Committing Ourselves to Anti-Racism

The following motion was proposed by Robin Pacific and seconded by Nancy Cutler.

Motion:

This Vestry of Holy Trinity Church, Thornhill, assembled on Sunday, February 28, 2021, acknowledges that Anti-Black racism exists in our society and in our Church, and that it and all forms of racism against Black, Indigenous and other racialized people are a sin against God and against our neighbour.

We affirm the words of Paul the Apostle when he said *“As many of you as were baptized into Christ have clothed yourselves with Christ. There is no longer Jew or Greek, there is no longer slave or free, there is no longer male and female; for all of you are one in Christ Jesus”*. (Galatians 2:27-28).

We are committed to the New Commandment that Jesus gave to his disciples and all who would follow him when he said *“This is my commandment, that you love one another as I have loved you”*. (John 15:12)

We commit ourselves to the recognition, dismantling, and elimination of Anti-Black and other forms of racism in our secular institutions, in our Church, and in ourselves, and to work for the full inclusion, participation and belongingness of Black, Indigenous and other racialized people in all sectors of our common life.

In light of this acknowledgment, affirmation and in keeping with these commitments, we join with the rest of our church, National and Diocesan, and undertakes to do the following:

- Pray, deliberately, in all aspects of our life at Holy Trinity, recognizing that we cannot fix things with our own power but need first to come to the Source of all Life and Truth, to be refreshed, strengthened and, in the power of the Spirit, be led forward with the hope of realizing God’s dream of fullness of life for all God’s people.
- Support our church’s **Rejuvenation Project**, already begun, to enable our members to work towards fulfilling their dream of what their future church will be, recognizing that this will require honest and open conversations on this and other subjects.
- Support the anti-racism and anti-bias training initiatives and projects of our Diocese and National Church, and encourage our members to participate in them.

- Support training and educational opportunities provided for our parish leaders, staff, and members to equip them to be able to recognize racism and bias, and to work to dismantle these pernicious evils wherever they may be present in our society.

Discussion:

In presenting the motion, Robin said that racism is in every level of society and there needs to be a collective will to end it.

There was a concern about the word “Black” and that the motion should speak to “all forms of racism”. It was pointed out that the motion does speak to “all forms of racism” is in the motion and in the conversations across the diocesan and national church. However, at this point the spotlight is on anti-Black-Racism.

CARRIED.

7. Election and Nominations

7.1 The Nominating Committee's Report was accepted. The following were elected to serve for the year 2021

| | | | |
|------------------------------------|---------------|-----------------------|---|
| Warden: | Edward Carter | Deputy Warden: | Jewell Coy |
| Synod: | | | Bobbie Creber and Jewell Coy |
| Synod: Alternate Lay Member | | | Cathy Walker-Pilgrim |
| Advisory Board: | | | Robin Pacific, Edmund Baumann, Rebecca Jones, Cassandra Culpepper, and Princewill Uzoukwu |

Positions which are not members of the Advisory Board

| | |
|----------------------------|--|
| Envelope Secretary: | Pat Nielson |
| Parochial Tribunal: | Kim Gordon, Robin Parravano (elected). Churchwardens, Incumbent |

Appointed by the Incumbent

| | | | |
|-----------------------|--------------|----------------------|--|
| Warden: | Nancy Cutler | Deputy Warden | to be identified |
| Advisory Board | | | Bonnie Kennedy, Pat Merchant, Cathy Walker-Pilgrim, Leanda Kirwan, Delene Tang |

7.2 Signing Officers: Motion by Malcolm Shriner and seconded by Hillary Irving-Brown That the Wardens, Deputy Wardens, Dave Bezant, Pat Johnson and Ron Tolhurst be appointed signing officers for 2021. CARRIED.

7.3 Eva Rea Committee: Motion by Pat Johnson and seconded by Ron Tolhurst the Pat Burton, Gloria Downey and Dianne Rimmer be appointed to serve with the Wardens as members of the Eva Rea Committee for 2021. CARRIED.

Nancy Cutler advised the meeting that Dirk Driberg will continue in his capacity as consultant to the wardens, as he continues certain ongoing aspects of ministry he has undertaken to lead.

8. Other Business – None

9. Appreciation and Acknowledgements

- Canon Stephen thanked everyone in the parish for all their help and support.

- He thanked Peter Patterson for all the work he does for the parish.
- The men who work on the property to maintain and keep the standards. Ron Tolhurst and a group of men for all the work they do.
- The Advisory Board for all that they do.
- The Holy Trinity Staff and volunteers for all the work.
- Angela Smith for all the sympathy cards she send out.
- Rebecca Jones for being such a force in the parish with connecting us all to ZOOM and for keeping us connected.
- Adult Education – John Carrington for the growth of Tuesday afternoon Bible Study which he leads. It has grown from 8 or 9 people to 18-19 people.
- Those members who meet every day 8 am and 12 noon for the morning and midday devotions.
- Brother Reginald Crenshaw, Lay Pastor, for all his assistance.
- Barry Pipes and Sharon McNelles for their work on the Advisory Board.
- Malcolm Shriner and his team for the planning they had done for the 190th Anniversary of the church. Perhaps we could use some of these ideas for the 200th.
- Canon Stephen thanked his family for all their support and help.
- He thanked the wardens, Nancy, Dirk and Ed who were always available and always helpful.

Next Sunday all the new members of all the boards will be commissioned.

10. Adjournment

On a motion by Pat Merchant, the meeting was adjourned to be reconvened at a later date to receive the financial statements. – CARRIED

The Grace was said and meeting ended at 12:25 pm

11. Continuation of Annual Vestry Meeting

11.1 The Annual Vestry Meeting was reconvened on Sunday, April 18, 2021 at 12 noon on ZOOM. There were three members present in the auditorium, Bro. Reg Crenshaw, Peter Paterson, and Canon Stephen Fields. 44 members were registered for the continuation.

11.2 Canon Stephen said the opening prayer. He acknowledged the 61st wedding anniversary of Gail and Darryl Thompson and said a prayer to mark the occasion.

11.3 **Lay Alternate Member:** Canon Stephen advised the meeting that Bobbie Creber, who was elected to serve as the Lay Member of Synod had withdrawn from the position and Catherine Walker-Pilgrim, the elected Alternate Member, assumed the position, thus creating the vacancy.

On a motion by Barry Pipes and seconded by Sharon McNelles, Edmund Baumann was elected to serve as the Lay Alternate Member for Synod.

11.4 **Presentation of Audited Statements**

i. Edward Carter announced that a bookkeeper was hired in March to assist the wardens and treasurer. Bank reconciliations will be done monthly and will more quickly reflect the month to month financial operations of the church.

ii. He then presented the audited statements for the year ending December 31, 2020. He pointed out that the cash available included partners' funds on deposit for Refugee Sponsorships.

iii. Pat Burton expressed concern about the words "Qualified Opinion" in the Auditor's report. It was pointed out that these words have been in previous reports. Further, there were some sources of cash inflows that auditors are unable to verify. This is explained in the preceding paragraph, "Basis for Qualified Opinion".

iv. Gloria Downey asked that the money paid to Credence & Company should be detailed in the notes to the statement. It was pointed out that, as is standard practice, these fees are included with other payments to other companies

v. On a motion by Edward Carter and seconded by Nancy Cutler, the audited statements were received.

11.5 *Appointment of the Auditors for 2021*

On a motion by Edward Carter and seconded by Nancy Cutler, Booth & Partners CPA Professional Corporation were appointed auditors for the year 2021.

11.6 *Thanks*

Canon Stephen thanked the wardens and members of the fianance committee for their diligence and commitment.

11.6 *Adjournment*

On a motion by Barry Pipes the meeting was adjourned. The meeting ended at 12:46pm with the Grace.

INCOME & EXPENDITURE FOR THE PERIOD ENDING MAY 31 2021

| MAY 2021 | ACTUAL | BUDGET | Variance | ACTUAL Y-T-D | BUDGET Y-T-D | Variance Y-T-D | 2020 ACTUAL Y-T-D | Variance Y-O-Y |
|--|---------------|---------------|-----------------|-------------------------|-------------------------|---------------------------|------------------------------|---------------------------|
| INCOME | | | | | | | | |
| | 23,399 | 21,700 | 1,699 | 107,201 | 110,300 | - 3,099 | 105,070 | 2,131 |
| <i>Envelopes Receipts_PAG</i> | 14,492 | 14,200 | 292 | 72,055 | 71,000 | 1,055 | 68,385 | 3,670 |
| <i>Envelopes Receipts_Envelopes</i> | 8,907 | 7,500 | 1,407 | 35,146 | 39,300 | - 4,154 | 36,685 | - 1,539 |
| <i>Open Receipts</i> | - | 50 | - 50 | 14 | 250 | - 236 | 4,846 | - 4,831 |
| <i>Property</i> | 3,828 | 3,400 | 428 | 18,750 | 17,000 | 1,750 | 19,650 | - 900 |
| <i>Housing Income (Rectory Fund)</i> | | - | - | 11,505 | 11,600 | - 95 | 11,633 | - 128 |
| <i>M_&_M - OFOH (Local)</i> | 2,083 | 2,500 | - 417 | 10,416 | 12,500 | - 2,084 | 6,250 | 4,166 |
| <i>M_&_M - Outreach Income</i> | 360 | - | 360 | 2,030 | 500 | 1,530 | - | 2,030 |
| <i>M_&_M - Other</i> | | - | - | 512 | - | 512 | 992 | - 480 |
| <i>Organizations - ACW</i> | | - | - | - | - | - | - | - |
| <i>Organizations - Footlights & Fundraiser</i> | | - | - | - | - | - | - | - |
| <i>Organizations - Eva Rea</i> | | - | - | - | - | - | - | - |
| <i>Bequests</i> | | - | - | 5,000 | - | 5,000 | 25,704 | - 20,704 |
| <i>Endowment Fund</i> | | - | - | - | - | - | - | - |
| <i>HST Refund</i> | | - | - | - | - | - | - | - |
| <i>Other - Interest</i> | | - | - | 2,939 | 3,000 | - 61 | 2,657 | 283 |
| <i>Other - Diocese Jubilee Credit</i> | | - | - | - | - | - | 30,576 | - 30,576 |
| <i>Other - CEWS</i> | | - | - | 5,855 | - | 5,855 | - | 5,855 |
| <i>Other - Stole Fees</i> | - | - | - | - | - | - | 425 | - 425 |
| TOTAL INCOME | 29,670 | 27,650 | 2,020 | 164,224 | 155,150 | 9,074 | 207,803 | - 43,579 |
| | | | | | | | | |

| MAY 2021 | ACTUAL | BUDGET | Variance | ACTUAL Y-T-D | BUDGET Y-T-D | Variance Y-T-D | 2020 ACTUAL Y-T-D | Variance Y-O-Y |
|---|---------------|---------------|-----------------|-------------------------|-------------------------|---------------------------|------------------------------|---------------------------|
| | 23,399 | 21,700 | 1,699 | 107,201 | 110,300 | - 3,099 | 105,070 | 2,131 |
| EXPENSES | | | | | | | | |
| <i>Admistration - Bank Charges</i> | 59 | 75 | 16 | 301 | 375 | 74 | 370 | 69 |
| <i>Admistration - Insurance</i> | | - | - | 16,413 | 16,600 | 187 | 14,372 | - 2,041 |
| <i>Admistration - Office</i> | 629 | 700 | 71 | 5,827 | 4,400 | - 1,427 | 4,673 | - 1,154 |
| <i>Building - Gas</i> | 878 | 800 | - 78 | 6,005 | 5,200 | - 805 | 5,094 | - 911 |
| <i>Building - Hydro</i> | 518 | 200 | - 318 | 2,858 | 3,250 | 392 | 3,774 | 916 |
| <i>Building - Maintenance</i> | 1,992 | 1,020 | - 972 | 12,367 | 13,694 | 1,327 | 11,432 | - 935 |
| <i>Building - Major Repairs</i> | | - | - | - | - | - | - | - |
| <i>Building - Telephone</i> | 389 | 225 | - 164 | 1,314 | 1,125 | - 189 | 1,092 | - 222 |
| <i>Diocesan Allotment</i> | 5,043 | 5,043 | 0 | 25,214 | 25,215 | 1 | 25,436 | 222 |
| <i>Programs - Christian Ed/Discipleship</i> | 2,083 | 2,500 | 417 | 10,417 | 12,500 | 2,083 | 6,515 | - 3,902 |
| <i>Programs - Children's Ministry</i> | | - | - | - | 100 | 100 | 369 | 369 |
| <i>Programs - Communications</i> | - | - | - | 329 | 530 | 201 | 567 | 238 |
| <i>Programs - Music</i> | | - | - | - | 250 | 250 | 245 | 245 |
| <i>Programs - Sunday Worship</i> | 102 | 158 | 56 | 363 | 866 | 503 | 773 | 411 |
| <i>Programs - Outreach</i> | - | - | - | 1,000 | - | - 1,000 | 120 | - 880 |
| <i>Programs - Health Ministry</i> | 352 | 150 | - 202 | 1,369 | 750 | - 619 | 1,220 | - 149 |
| <i>Programs - Seniors' Ministry</i> | | - | - | - | - | - | - | - |
| <i>Programs - General Ministry</i> | - | - | - | 617 | 5,300 | 4,683 | 1,273 | 657 |
| <i>Staff - Salaries & Stipends</i> | 21,368 | 22,000 | 632 | 106,928 | 110,000 | 3,072 | 97,696 | - 9,232 |
| <i>Staff - Housing Allowance</i> | 2,541 | 2,600 | 59 | 13,800 | 14,000 | 200 | 14,305 | 505 |
| <i>Staff - Salaries (Other)</i> | 210 | 750 | 540 | 708 | 4,050 | 3,342 | 306 | - 402 |
| <i>Staff - Travel Allowance</i> | - | - | - | 73 | 100 | 27 | 705 | 632 |
| TOTAL EXPENSES | 36,164 | 36,221 | 57 | 205,903 | 218,305 | 12,402 | 190,338 | - 15,564 |
| Income over Expense | - 6,494 | - 8,571 | 2,077 | - 41,678 | - 63,155 | 21,477 | 17,465 | - 59,144 |
| Amortization | 1,836 | | | 7,344 | | | | |

DRAFT LETTER RE: INDIGENOUS CHILDREN

Peter Kent, MP
Constituency Office – Thornhill
1118 Centre Street, Unit 23
Thornhill, Ontario L4J 7R9

Marc Miller,
Minister of Indigenous Services
House of Commons
Ottawa, Ontario, Canada, K1A 0A6

We are writing to you on behalf of the Advisory Board, Holy Trinity Anglican Church, Thornhill. We are a thriving congregation, having just completed our 190th anniversary of service in the Thornhill community. Over the years, Holy Trinity has been engaged in our community in a variety of ways, most recently in our Out of the Cold weekly drop in for unhoused members of our city. Restrictions around the Covid-19 pandemic have forced us to discontinue this work for the moment.

As a Christian congregation, we, like so many other Canadians, are appalled and horrified by the recent discovery of 215 remains of children in unmarked graves at the former Kamloops Residential School. We pray for the innocent children who were murdered, and for their families who have suffered and continue to suffer unendurable pain. But we also demand action. This crime against humanity must be acknowledged by the Parliament and the Ministry of Indigenous Services. Canada has apologized for residential schools, but must apologize formally for this particular abuse.

We continue to pray, and also demand, that the Federal Government immediately implement the 94 Calls to Action in the Truth and Reconciliation Commission.

Holy Trinity Church has been doing its work in the healing process. We are involved with the ***Pimatiziwin Nipi Working Group*** through ***The Primate's World Relief and Development Fund*** (PWRDF). Originally the program offered technical expertise to Pikangikum First Nations Community to install running water in homes and train local people to maintain the equipment

This year the group has joined with Water First to bring clean water to Indigenous Communities throughout Canada, with donations being made through **PWRDF**.

We further pray for and demand that clean drinking water be a priority in all Indigenous communities. This violation of people's access to uncontaminated water has gone on for an unconscionably long time. There can be no further excuses or delays

Lastly, we pray for and demand that housing on Indigenous reserves throughout the country be upgraded to a standard that all other Canadians enjoy.

We will be happy to meet with you and discuss these issues more fully.

Yours sincerely,
The Rev. Canon Dr. Stephen Fields (*Incumbent*)
Robin Pacific (*Chair, Advisory Board*)
Nancy Cutler (*Warden*)
Edward Carter (*Warden*)

Imam (name to be confirmed),
Mahdi Islamic Centre
7340 Bayview Ave,
Markham, ON, ON L3T 2R7, Canada

Dear (name to be confirmed),

I am writing on behalf of the Advisory Board of Holy Trinity Anglican Church in Thornhill. As your Christian neighbours we wish to extend our most sincere condolences on the terrorist act of murder perpetrated on four members of a Muslim family on Sunday July 6 in London, Ontario. We mourn the loss of these exemplary Canadians, and we say their names: Yumna Afzaal, Madiha Salman, Talat Afzaal, and Salman Afzaal. We also pray for the recovery of Fayez.

Our Priest, the Rev. Canon Dr. Stephen Fields, has played a significant role in anti-racism work both in our parish and in Black Anglicans of Canada. Our recent vestry motion calls on us to work to combat all forms of racism, including Islamophobia. We stand with Canon Stephen in pledging to work to end all forms of hatred based on "the other".

Our Mission Statement: We are a vibrant, welcoming Christian community flourishing in God's love through fellowship, outreach, worship and spiritual growth, in an atmosphere of compassion and mutual respect.

Please know that our prayers for healing and justice are with you and all Canadian Muslims in this time of great pain and suffering.

Please let us know if there is any form of help or solidarity which would be useful to you at this time. Robin can be reached at robin@robinpacific.ca, 416 994 9980. Canon Stephen Fields can be reached at sfields@holytrinity-thornhill.ca, 905-889-5931.

In respect and sorrow,

Robin Pacific
(Chair, Advisory Board)

Nancy Cutler
(Warden)

Edward Carter
(Warden)

Incumbent's Report

CHURCHES ALLOWED TO RE-OPEN FOR INDOOR WORSHIP

- The announcement on June 7 by the Province of Ontario allows our churches to re-open for gathered worship indoors, at a space capacity of 15% in Step One, and 25% in Step Two, as part of the government's three-step "Roadmap to Reopening".
- The synod office, based on increased knowledge and current understandings of virus transmission, has made only three changes to the Amber Stage Guidelines since their last revision
 1. They are permitting the re-introduction of prayer books and Bibles to the pews. (Hymnals need not be re-introduced as there continues to be no congregational singing.)
 2. They have relaxed some of our cleaning protocols. Only high-touch areas (doorknobs, hand-railings, elevator buttons, etc.) and washrooms need to be sanitized between each service. Thorough cleaning of the entire space should still happen regularly.
 3. A Deacon (or server) may assist by clearing the altar after celebrations of Holy Communion.
- I am recommending that we resume in person services, beginning July 4.

GRANT FORM OUR FAITH OUR HOPE

- The application for the fourth of our five tranches (\$15,000) is due for submission.

APPOINTMENT TO THE CATHEDRAL

- Last Sunday, in our Sunday service and in the Cathedral Church of St. James in Toronto, it was announced that I have been appointed to the Office of Sub-Dean and Vicar of the Cathedral. The appointment takes effect on September 1.

Though called, in the first instance, to ministry in a particular context, as one continues to grow, discover and develop competency and capacity, one is always being called to pursue new opportunities for service, helping to expand the reach and scope of the church through its own ministry.

In addition to sharing in the leadership of the cathedral, working with the Dean and senior lay leaders, ensuring adherence to excellent governance and oversight practices, my key areas of responsibility will be:

- * Parish and diocesan liturgies – participate in liturgical life including regularly preaching, presiding, officiating at weekday offices, and arranging seasonal and diocesan services
- * Pastoral care and community development – oversee and lead the pastoral care team, including clergy, and assist in the development of community life
- * Faith formation and education – develop and coordinate faith formation programming for all ages
- * Children, youth and families – support, guidance and leadership for children, youth and family ministries

I look forward to the new opportunities and challenges ahead, and to your continued prayers and support.

PREACHING AT ST. OLAVE'S CHURCH, RUNNYMEDE

- I have been invited to preach at St. Olave's Church, Runnymede, next Sunday (June 20), as part of their response to the Vestry motion on Anti-Black racism and Anti-Bias.

SUMMER HOLIDAY

- As previously indicated, I will take my summer break from July 19 to August 16. Fr. Brian Youngward will be the supply priest and available for pastoral emergencies.

June 14, 2021